

05492

CONFIDENTIAL

12 October 1964

MEMORANDUM FOR: Director of Training

THROUGH : Registrar/OTR

SUBJECT : 1. Cancellation of [REDACTED] Course No. 65  
2. Postponement of Chiefs of Station Seminar No. 1

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REFERENCE : OTR Regulation No. 25-11, Cancellation or Change in Dates of Courses

1. The purpose of this memorandum is to obtain your approval for the cancellation of [REDACTED] which is scheduled to take place from 30 November to 18 December 1964, and to postpone the first Chiefs of Station (COS) Seminar which was tentatively scheduled to take place from 16 November to 4 December 1964. The new dates for the latter would be 30 November through 18 December.

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2. The reasons for these requests are as follows:

a. In spite of the successful presentation of [REDACTED] which took place from 14 September through 2 October, we feel that the November/December running would be too close to the previous course. We have personally contacted the DC/ [REDACTED] and the [REDACTED] officers of the WH, FE, and AF Divisions who indicate that they will probably not have training requirements so soon.

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CONFIDENTIAL

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b. When the original schedule for Headquarters Training Courses for FY 1965 was submitted, we proposed that four [REDACTED] would be given. This was done with certain reservations because only one course had been given in FY 1964; three having to be cancelled either due to a lack of students or because prospective students were judged to be unqualified. We would still propose to present two additional [REDACTED]s during FY 1965 (bringing the total to three) at three-month intervals. The other courses are scheduled to take place from 25 January to 12 February and 10 through 28 May 1965.

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c. The Chief Instructor for the COS course has been newly assigned to the Office of Training; he has spent the past month in attending the Midcareer Course and monitoring portions of the National Interdepartmental Seminar. Since this will be the first presentation of the COS course, we would prefer to give the Chief Instructor ample time to prepare himself and the course so that the initial effort will be a good one.

d. Under the previous schedule, [REDACTED] No. 65 and the first COS Seminar would overlap. We feel that these two courses should be complementary instead of competitive. The latter will be the case for our scheduling during the remainder of FY 1965.

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e. Finally, in order to move the COS Seminar from its previously scheduled date, it is necessary to cancel some other course. The reason for this is the classroom space situation at Headquarters which has been totally obligated until January 1965.

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3. In addition to obtaining the views of the various CA officers for the postponement of the [REDACTED] we have discussed the proposed rescheduling with the DDP/TRO who concurs in our recommendation.

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4. I request your approval for the changes stated in paragraph 1. for the reasons stated in paragraph 2.

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Chief, Headquarters Training

APPROVED:

Director of Training

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